

SUMMARY OF MINNESOTA ADMINISTRATIVE RULE, CHAPTER 3512

3512.	Topic	Comment
0200	At least 3 years of successful teaching experience	<ul style="list-style-type: none"> • Prior to application for license • License issued by MN Board of Teaching
0200	Graduate study requirements.	<ul style="list-style-type: none"> • Minimum of 60 credits beyond the BA degree • Must be a "terminal" degree • Must include prep topics for EA program • Must include MN Competencies
0200	Field Experience of 320 hours for Principal and another 320 hours for Superintendent licensure	<ul style="list-style-type: none"> • Could be 40, 8 hour days • Completed within 12 months • May be at Elem, Middle, or Junior High, or High School level • Serve under a <u>licensed</u> and <u>practicing</u> principal or superintendent as appropriate • Must do 40 hours or one week at each level other than primary teaching level
0200	K-12 Principal licensure	<ul style="list-style-type: none"> • Must complete 200 hours of field experience at opposite primary level • Complete an exit evaluation per 3512.0400
0200	K-12 Provisional License	<ul style="list-style-type: none"> • 2 year, non-renewable • Currently licensed as elementary or secondary principal • Must be enrolled in a program leading to K-12 licensure
0300	50% or more of time in administration	<ul style="list-style-type: none"> • Includes personnel, supervision, evaluation, and curriculum
0400	Field Experiences	<ul style="list-style-type: none"> • 320 for each licensure • Meet competencies of 3512.0510 • Exit evaluation may include some or all of: examinations, portfolio review, observations
0510	Core leadership competencies	<ul style="list-style-type: none"> • See rule
0700	Licensure without teaching experience	<ul style="list-style-type: none"> • Field Experience of 320 hours w/a minimum of 40 hours at each level • Demonstrate teaching knowledge and skills • Meet examination requirement • Internship of one school year including 8 weeks of supervised teaching
0800	Alternative Licensure for Superintendents	<ul style="list-style-type: none"> • Demonstrate substantive experience and education in administration, supervision, management, and executive leadership in education, health care, business, labor, or government. • Provide application, description of qualification, college transcripts, document competence, professional resume, letters of recommendation, portfolio examples.
1200	Continuing Education	<ul style="list-style-type: none"> • Lays out specific requirements for renewal of administrative licenses
1300	Voluntary surrender of licenses	<ul style="list-style-type: none"> • Very technical process to do so
1600	Appeals	<ul style="list-style-type: none"> • In case of licensure denial there is an appeal process to be followed
2000	Issuance requirements and renewals	<ul style="list-style-type: none"> • Applicant must qualify separately for each licensure area desired • Initial license is for two years • Continuing license is for five years
2400	Suspension and revocation of licenses	<ul style="list-style-type: none"> • For cause (see rule)
2500	Procedures for approval of licensure programs	<ul style="list-style-type: none"> • Institutions may be approved to prepare persons for licensure once evaluated or audited • Content of the program is in this section
2600	Licensure for persons prepared outside of Minnesota	<ul style="list-style-type: none"> • Similar requirements to MN grads ... see rule for specifics • Human relations requirement (see 3512.2700)